

**STATE OF FLORIDA
DEPARTMENT OF CORRECTIONS**

INMATE REQUEST

Mail Number: _____
 Team Number: 6
 Institution: U.C.I.

"to: Chaplain!"

TO: (Check One) Warden Classification Medical Dental Other *To: Chaplain!*
 Asst. Warden Security Mental Health

FROM:	Inmate Name	DC Number	Quarters	Job Assignment	Date
	Lancelot Armstrong	693504,	P-3224	D/R.	3/15/12,

REQUEST Check here if this is an informal grievance

re: urgency family telephone calls.

my mother Mrs. Dorrett English,

is about to be Hospitalize again with

Cancer surgery. I respectfully would like to

speak with Moin's with your Assistance.

Relief:

Seeking to call Mrs. English at:

(678) 881-9493.

— Thanks in Advance!

By: Lancelot Armstrong, #. 693504,

All requests will be handled in one of the following ways: 1) Written Information or 2) Personal Interview. All informal grievances will be responded to in writing.

DO NOT WRITE BELOW THIS LINE

RESPONSE

DATE RECEIVED: _____

I will try and set this up for Friday

3-23-12 during the day, when security,

can get to it. Her surgery is a week

or 2 away, so, we will get it done.

[The following pertains to informal grievances only:
 Based on the above information, your grievance is _____ (Returned, Denied, or Approved). If your informal grievance is denied,
 you have the right to submit a formal grievance in accordance with Chapter 33-103.006, F.A.C.]

Official (Signature): *[Signature]* Date: 3-21-12

Original: Inmate (plus one copy)
 CC: Retained by official responding or if the response is to an informal grievance then forward to be placed in inmate's file

This form is also used to file informal grievances in accordance with Rule 33-103.005, Florida Administrative Code.

Informal Grievances and Inmate Requests will be responded to within 10 days, following receipt by the appropriate person.

DC6-236 (Effective 10/19/09) (Technical Change 1/6/10)
 Incorporated by Reference in Rule 33-103.019, F.A.C.